

Southern University and A&M College

Digital Commons @ Southern University and A&M College

All Southern University System Budgets

Southern University System Budget Archive

7-17-1989

1989-1990 Operating Budget

Southern University System. Office of Finance & Administration.

Follow this and additional works at: https://digitalcommons.subr.edu/su_budgets



Part of the [Finance and Financial Management Commons](#)

Archives
LC
2851
L67
A38
1989-90
411

OPERATING BUDGET
FISCAL YEAR ENDING JUNE 30, 1990
SOUTHERN UNIVERSITY SYSTEM

NAME OF INSTITUTION: SOUTHERN UNIVERSITY LAW CENTER

TO THE SOUTHERN UNIVERSITY BOARD OF SUPERVISORS:

This and the accompanying forms, statements and explanations comprising 11 sheets numbered from 1 to 11, each of which has been approved by me, constitute the operating budget for the fiscal year 1989-90.

I hereby certify that the figures given on the accompanying forms are true and correct to the best of my knowledge.

DATE: 7/19/89

BK + ginkoh
Chancellor

I recommend the above and accompanying budget for approval.

Dolan R. Smith 7/24/89
President

MEANS OF FINANCING AND EXPENDITURES (SULC)

SHEET NO.

1 of 11 SHEETS

ITEM NO.	EXP. CODE	BUDGET 1988-1989	ACTUAL 1988-1989	BUDGET REQU 1989-1990	(+) OR (-) 1988-1989	APP. BY BOAR 1989-1990	REMARKS
MEANS OF FINANCING:							
1.		\$1,672,562	\$1,706,389	\$2,121,411	\$415,022		Include \$6036 C/S 4% 7/1/89 4% Teacher Effective 9/1
2.		0	0	44,576	44,576		
3.		0	0	97,352	97,352		
4.		368,717	368,717	0	-368,717		
5.		755,019	792,126	816,099	23,973		
6.		\$2,796,298	\$2,867,232	\$3,079,438	\$212,206		
EXPENDITURES :							
Personal Services:							
8.	2100	\$1,720,284	\$1,647,282	\$1,865,327	\$218,045		
9.	2101	17,000	25,776	17,000	-8,776		
10.	2104	210,681	206,331	273,414	67,083		
11.	2100	\$1,947,965	\$1,879,389	\$2,155,741	\$276,352		
12.	2200	25,000	19,242	25,000	5,758		
13.	2300	113,000	134,536	113,000	-21,536		
14.	2400	35,000	43,246	35,000	-8,246		
15.	2500	15,000	17,332	15,000	-2,332		
16.	2600	296,284	242,009	354,512	112,503		
Capital Outlays:							
17.	2700	51,049	\$124,038	44,710	-79,328		
18.	2736	313,000	318,640	336,475	17,835		
19.	2701		18,355	0	-18,355		
20.	2700	\$364,049	\$461,033	\$381,185	(\$79,848)		
21.		\$2,796,298	\$2,796,787	\$3,079,438	\$282,651		
22.		\$0	\$70,445	\$0			

FORM D
DETAIL BUDGET EXPENDITURES

NAME OF INSTUTION: SOUTHERN UNIVERSITY LAW CENTER
SHEET NO. 2 of 11 SHEETS

ITEM NO.	CLASS OF EXPENDITURES	EXP. CODE	BUDGET 1988-1989	Expenditure 1988-1989	Req. For 1989-1990	(+) OR (-) 1988-1989	Recommended By Board Of Supervisors 1989-1990
	Personal Services						
	Salaries:						
1.	Regular		\$1,720,284	\$1,646,857	\$1,864,885	\$218,028	
2.	Termination						
3.	Wages		0	425	442	17	
4.	Student Labor		17,000	25,776	17,000	-8,776	
	Related Benefits						
5.	Retirement Contribution-State		57,987	56,379	38,381	-17,998	
6.	Retirement Contrib.-Teachers		94,400	90,967	183,067	92,100	
7.	F.I.C.A. Tax		12,228	18,564	12,541	-6,023	
8.	Group Insurance		46,066	39,388	39,425	37	
9.	Other Related Contributions			1,033	0	-1,033	
10.	Total Personal Services		\$1,947,965	\$1,879,389	\$2,155,741	\$276,352	
	Travel						
	In-State						
12.	Conference & Conventions		\$2,350	\$1,887	\$2,350	\$463	
13.	Field Travel		100	87	100	13	
14.	Board Meetings		200	0	200	200	
	Out-State						
15.	Administrative		6,850	4,159	6,850	2,691	
16.	Conference & Conventions		10,000	10,320	10,000	-320	
17.	Field Travel		5,500	2,789	5,500	2,711	
	TOTAL TRAVEL		\$25,000	\$19,242	\$25,000	\$5,758	

FORM D
 DETAIL BUDGET EXPENDITURES

NAME OF INSTITUTION: SOUTHERN UNIVERSITY LAW CENTER
 SHEET NO. 3 Of 11 SHEETS

ITEM NO.	CLASS OF EXPENDITURES	EXP. CODE	BUDGET 1988-1989	Expenditure 1988-1989	Req. For 1989-1990	(+) OR (-) 1988-1989	Recommended By Board Of Supervisors 1989-1990
	OPERATING SERVICES						
19.	Advertising		\$30	\$28	\$30	\$2	
20.	Printing		40,000	52,134	40,000	-12,134	
21.	Insurance		3,093	4,517	3,093	-1,424	
	Maintenance of Property & Equip.						
22.	Automotive Repairs						
23.	Other Maintenance		13,000	22,581	13,000	-9,581	
24.	Rentals		19,977	16,363	19,977	3,614	
25.	Dues & Subscriptions		9,000	6,337	9,000	2,663	
26.	Postage		9,000	15,977	9,000	-6,977	
27.	Telephone & Telegraph		900	6,039	900	-5,139	
28.	Utilities						
	OTHER OPERATING SERVICES:						
29.	Miscellaneous		18,000	10,560	18,000	7,440	
30.	TOTAL OPERATING SERVICES		\$113,000	\$134,536	\$113,000	(\$21,536)	
	SUPPLIES						
31.	Office Supplies		\$20,000	\$28,268	\$20,000	(\$8,268)	
	Operating Supplies						
32.	Food		5,500	2,647	5,500	2,853	
33.	Automotive		350	2,665	350	-2,515	
34.	Other Operating Supplies		8,380	8,848	8,380	-468	
	REPAIRS & MAINTENANCE SUPPLIES:						
35.	Other		770	598	770	172	
36.	TOTAL SUPPLIES		\$35,000	\$43,246	\$35,000	(\$8,246)	

FORM D
 DETAIL BUDGET EXPENDITURES

NAME OF INSTUTION: SOUTHERN UNIVERSITY LAW CENTER
 SHEET NO. 4 of 11 SHEETS

ITEM NO.	CLASS OF EXPENDITURES	EXP. CODE	BUDGET 1988-1989	Expenditure 1988-1989	Req. For 1989-1990	(+) OR (-) 1988-1989	Recommended By Board Of Supervisors 1989-1990
	PROFESSIONAL SERVICES						
37.	Accounting & Auditing						
38.	Management Consulting						
39.	Engineering & Architectural						
40.	Legal		\$0	\$10,971	\$0	(\$10,971)	
41.	Medical						
42.	Professional Travel		3,000	0	3,000	3,000	
43.	Other Professional Services		12,000	6,361	12,000	5,639	
44.	Total Professional Services		\$15,000	\$17,332	\$15,000	(\$2,332)	
	OTHER CHARGES						
	SCHOLARSHIPS:						
45.	Academic		\$60,000	\$32,400	\$70,000	\$37,600	
46.	Athletic						
47.	Band and or Choir						
48.	High School						
49.	General Music						
50.	Other						
51.	Other Miscellaneous Other Charges		224,284	197,609	272,512	74,903	
52.	Housing Allowance		12,000	12,000	12,000	0	
53.	TOTAL OTHER CHARGES		\$296,284	\$242,009	\$354,512	\$112,503	

FORM D
 DETAIL BUDGET EXPENDITURES

NAME OF INSTUTION: SOUTHERN UNIVERSITY LAW CENTER
 SHEET NO. 5 of 11 SHEETS

ITEM NO.	CLASS OF EXPENDITURES	EXP. CODE	BUDGET 1988-1989	Expenditure 1988-1989	Req. For 1989-1990	(+) OR (-) 1988-1989	Recommended By Board Of Supervisors 1989-1990
	CAPITAL OUTLAYS						
	Acquisitions						
54.	Land						
55.	Buildings						
	Machinery & Equipment						
56.	Automotive						
57.	Buildings, Grounds & Gen. Plant		\$8,600	\$71,494	\$7,601	(\$63,893)	
58.	Farm & Heavy Movable						
59.	Household						
60.	Medical						
61.	Office		36,449	38,655	31,744	-6,911	
62.	Educational, Recreational & Cul.		6,000	13,889	5,365	-8,524	
63.	Library Reference Materials		313,000	318,640	336,475	17,835	
64.	Boats & Aircrafts						
65.	Communications						
66.	Other-Miscellaneous						
67.	TOTAL ACQUISITIONS		\$364,049	\$442,678	\$381,185	(\$61,493)	
	MAJOR REPAIRS:						
68.	Land						
69.	Buildings						
	Machinery & Equipment:						
70.	Automotive						
71.	Buildings, Grounds & Gen. Plant		\$0	\$18,355	\$0	(\$18,355)	

FORM D
 DETAIL BUDGET EXPENDITURES

NAME OF INSTUTION: SOUTHERN UNIVERSITY LAW CENTER
 SHEET NO. 6 of 11 SHEETS

ITEM NO.	CLASS OF EXPENDITURES	EXP. CODE	BUDGET 1988-1989	Expenditure 1988-1989	Req. For 1989-1990	(+) OR (-) 1988-1989	Recommended By Board Of Supervisors 1989-1990
72.	Farm & Heavy Movable						
73.	Household						
74.	Medical						
75.	Office						
76.	Educational, Recreational & Cult.						
77.	Boats & Aircrafts						
78.	Communications						
79.	Other						
80.	TOTAL MAJOR REPAIRS		\$0	\$18,355	\$0	(\$18,355)	
81.	TOTAL CAPITAL OUTLAYS		\$364,049	\$461,033	\$381,185	(\$79,848)	
	INTERAGENCY TRANSFER						
82.	Interfund Transfer						
83.	Purchase of Commodities & Services						
84.	TOTAL INTERAGENCY TRANSFERS		\$0				
	GRAND TOTAL OF EXPENDITURES		\$2,796,298	\$2,796,787	\$3,079,438	\$282,651	

FORM J-1
 DETAILED REQUEST FOR SALARIES OF INCUMBENT PERSONNEL

FORM J-1

INSTITUTION: SOUTHERN UNIVERSITY LAW CENTER
 NAME OF INSTITUTION: SOUTHERN UNIVERSITY LAW CENTER
 SHEET NO. 7 of 11 SHEETS

Item No.	Name of Incumbent	Title of Position	Degree	Experience Here	Total	Mos Emp	Salary 1988-89	College Salary Schedule Adjust. Mert Educ. Prom.	Salary Rate 1989-90	(+) or (-) 88-89
1.	B. K. Aquinotri	Professor/Chancellor	LL.M.	21	31	12	\$90,860		\$93,888	\$3,028
2.	Washington Marshall	Professor/ Vice Chancel	J.D.	14	14	12	67,149		69,387	2,238
3.	Jesse N. Stone	Professor	J.D.	16	38	9	72,072		74,475	2,403
4.	Joe Sanders	Visiting Professor	J.D.	9	32	9	66,329		68,540	2,211
5.	Donald Tate	Professor	J.D.	12	25	9	61,245		63,287	2,042
6.	Aaron Harris	Professor	J.D.	17	28	9	60,764		62,790	2,026
7.	Cary deBessonnet	Professor	LL.M.	18	18	9	60,136		62,140	2,004
8.	Clyde Tidwell	Professor	J.D.	21	21	9	59,084		61,053	1,969
9.	William Mayfield	Professor	J.D.	18	31	9	54,408		56,221	1,813
10.	Lynthia Picou	Professor	J.D.	14	14	12	50,149		51,821	1,672
11.	Everlyn Wilson	Assistant Professor	J.D.	2	18	9	0		41,230	41,230
12.	Jose Cortina	Assistant Professor	J.D.	9	19	9	44,066		45,535	1,469
13.	Larry Weeden	Associate Professor	J.D.	5	12	9	47,263	ON LEAVE WITHOUT PAY	0	-47,263
14.	Steve Harbre	Assistant Professor	J.D.	5	12	9	39,619		40,940	1,321
15.	Russell Jones	Assistant Professor/	J.D.	5	7	12	35,452		36,634	1,182
16.	Elaine Boyie Patin	Visiting Assistant Prof	J.D.	2	21	9	40,900		42,263	1,363
17.	Ernest Easterly	Assiatant Professor	J.D.	0	11	9	0		41,333	41,333
18.	Alfreda Sellers	Assistant Professor	J.D.	0	3	9	0		35,000	35,000
19.	Cleveland Coon	Visiting Assistant Professor	J.D.	0	8	10.5	0		36,000	36,000
20.	Part-time Faculty, Research and Other Personnel	Various Titles					282,465		276,972	-5,493
21.	Reserve for Promotions						0		5,021	5,021
				TOTALS			\$1,131,961		\$1,264,530	\$132,569

FORM J-1
 DETAILED REQUEST FOR SALARIES OF INCUMBENT PERSONNEL

NAME OF INSTITUTION: SOUTHERN UNIVERSITY LAW CENTER
 SHEET NO. 8 Of 11 SHEETS

Item No.	Name of Incumbent	Title of Position	Degree	Experience Here	Total	Mos Emp	Salary 1988-89	College Salary Schedule Adjust. Merit Educ. Prom	Salary Rate 1989-90	(+) or (-) 1988-89
18.	Alvin Roche	Acting Law Librarian	M.L.S.	4	19	12	\$34,000		\$34,000	
19.	Meibrose Manuel	Assoc. Law Librarian/ In Charge /Cataloging	Mast.	23	40	12	32,000		32,000	
21.	Harold Isadore	Associate Law Librarian	J.D.	14	19	12	30,333		30,333	
22.	Roberta Cummings	Assistant Law Librarian	Mast.	14	16	12	29,659		29,659	
23.	TBN	Librarian Assistant				12	12,000		12,000	
24.	Ollie M. Lewis	Library Technical Asst	Bach.	12	12	12	15,992		15,992	
25.	Pinkie Diwan	Library Technical Asst	Mast.	6	10	12	15,261		15,261	
26.	Annie Bibbs	Library Assistant	Bach.	5	21	12	14,116		14,116	
27.	Christine Nappier	Library Technical Asst	Bach.	6	13	12	13,353		13,353	
28.	August Veal	Library Assistant	N/A	5	5	12	8,356		8,356	
29.	Nellie Jenkins	Asst. Processing Lib.	M.ED.	10	17	12	17,340		17,340	
30.	Benjamin F. Lewis	Director /Financial Aid	A.B.D.	6	32	12	37,559		37,559	
31.	Bertell Dixon	Budget Officer	Bach.	17	18	12	31,000		31,000	
32.	Marie Augustus	Director/Placement & Recruitment	J.D.	6	22	12	28,628		28,628	
33.	Gloria Simom	Administrative Asst.	Bach.	17	26	12	26,131		26,131	
34.	Shirley Isano	Computer Analyst	MS.	4	17	12	25,000		25,000	
35.	Elaine Simmons	Associate Registrar	M.L.S.	9	21	12	22,050		22,050	
36.	Dursilia King	Budget Assistant	Bach.	16	17	12	18,177		18,177	
37.	Pamela Dunlap	Secretary	Bach.	3	9	12	12,700		12,700	
38.	Ray H. Jones	Secretary	Bach.	3	17	12	12,700		12,700	
39.	Marilynn F. Banks	Typist Clerk	Bach.	1	11	12	12,500		12,500	
40.	Queen Burks	Program Assistant	Bach.	14	21	12	19,500		19,500	
		TOTALS					\$468,355		\$468,355	\$0

DETAIL REQUEST FOR SALARIES
OF CLASSIFIED INCUMBENT PERSONNEL

SHEET NO. 9 of 11 SHEETS

Item No.	Name of Incumbent	Classification of Position	Salary 1988-89	Increase Requested 1989-1990		Salary Rate 1989-90
				Amount	Date	
1.	Helen Burris	Administrative Secretary	\$17,472	\$728		\$18,928
2.	Minnie Daniel	Typist Clerk 2	14,892	596		15,488
3.	Valenda LeDoux	Secretary 1	12,468	499		12,967
4.	Carolyn Stephens	Secretary 1	10,464	419		10,883
5.	TBN	Secretary 2	12,459	0		0
6.	Kim Comaquer	Clerk 2	10,192	408		10,600
7.	Annie Richards	Secretary 1	15,038	602		15,640
8.	Carol Septs	Secretary 1	14,331	573		14,904
9.	Rosemary Williams	Administrative Secretary	16,057	669		17,392
10.	Ivonne Williams	Secretary 1	14,456	602		15,640
		TOTALS	\$137,829	\$5,096		\$132,442

SOUTHERN UNIVERSITY LAW CENTER
SCHEDULE OF PREVENTIVE MAINTAINENCE AND
CAPITOL OUTLAY PROJECTS
FOR ACT 971 FUNDS
AS OF JUNE 30, 1989

1. Labor to complete the construction of additional office space for faculty personnel.	\$ 5,000.00
2. Labor and materials to complete needed renovations and repairs to the library facility and lobby area.	\$41,000.00
3. Labor and materials to improve acoustics in library reading and conference rooms.	\$10,500.00
4. Preventive maintainence work on air conditioning and heating equipment to eliminate major damages and repairs.	\$16,800.00
5. Preventive maintainence work on roof to eliminate water intrusion into building. (Emergency)	\$24,052.00
	<hr/>
TOTAL	\$97,352.00
	<hr/> <hr/>

NOTE: Items one (1) and two (2) began prior to June 30, 1989 but remains incomplete.

OPBUD1
(7/89)

SUPPLEMENTAL INFORMATION SHEET

1. Does this operating budget reflect an increase in mandatory attendance fees for 89-90? Provide the information below.

Fall 88 \$ 934 /Semester(FTE)
 Spring 89 \$ 934 /Semester(FTE)
 * Fall 89 \$ 981 /Semester(FTE) *The \$47.00 increase is restricted funds for academic enhancement, student health fee, and Student Union fee.
 No increase _____

2. What were your actual collections in Self-generated revenue for 88-89?

\$ 792,126

3. Unclassified salary increases(include related benefits)

a. Faculty: Number receiving increases 17 Amount \$ 44,576
 Staff: Number receiving increases -0- Amount \$ -0-

- b. Reason for increase

4% appropriated Raise: Number 17 Amount \$ 44,576
 Merit: Number _____ Amount \$ _____
 Promotion: Number _____ Amount \$ _____
 Educational increment: Number _____ Amount \$ _____
 Equity pay: Number _____ Amount \$ _____
 Other(identify): Number _____ Amount \$ _____

It is recognized that there will probably be double count- in the numbers as some employees receive more than one type of increase.

4. Are funds provided for classified merit increases?

YES x AMOUNT(including benefits)\$ 6,036
 NO _____

5. How much is budgeted in 89-90 for:

a. Office of Risk Management \$ 5,811
 b. Dept of Civil Service \$ 1,839